



Republic of the Philippines
Department of Education
Region 4-A CALABARZON
Province of Quezon
CITY SCHOOLS DIVISION
City of Tayabas



DIVISION MEMORANDUM

No. 31, s. 2017

TO: MICHELLE E. GABUYA, TIC
ADRIAN N. NAYNES, TIC
ALONA C. CRISANTO, Principal I
WALDYMAR E. PASACSAC, TIC
GIRLIE ABARICIA, TIC
MONICA P. BAUTISTA, TIC
MA. GRACIA R. NAYNES, TIC
MARIAN FLORES, OIC-TECS
ROWENA SABIDURIA, Principal I

FROM: CATHERINE P. TALAVERA, Ph.D.
OIC, Schools Division Superintendent

SUBJECT SUBMISSION OF LIQUIDATION REPORT

DATE: June 6, 2017

In connection with the liquidation of Cash Advances of School MOOE for the month of May 2017, you are hereby directed to submit the liquidation report and all the necessary supporting documents on or before June 7, 2017.

Immediate dissemination and strict compliance of this memorandum are desired.

